



Ref: SITE/AO/ME/BOS/9/2021-22/01

Date: 28.09.2021

Orders of the Principal dt.28.09.2021

OFFICE ORDER

Sub: Constitution of Board of Studies for the Department of ME-reg.

Ref1: GUIDELINES FOR AUTONOMOUS COLLEGES, Page No: 11

Ref2: Letter dated 21-09-2021 from, HOD-ME.

The Board of Studies for Department of ME is constituted with the following members to discuss about B. Tech/M.Tech. (ME). Curriculum, Syllabus and other related issues for the academic year 2021-22.

Composition of Board of Studies:

Sl. No.	Name of BoS Member	Designation	Position
1	Dr.J.Anand Chandulal	Principal	BOS-Patron
2	Dr.R.B.Choudary	Professor	BOS-Chairman
3	Sri B.K.Murthy	Asst. Prof. and HOD, Dept. of ME	BOS - Secretary
4	Dr.B.Bala Krishna Professor Department of Mechanical Engineering JNTUK Kakinada	Mobile No.: +91 8978618555 Email: balakrishna.jntu@gmail.com	Expert member from university
5	Dr.G.R.K.Sastry Professor Department of Mechanical Engineering NIT, Tadepalligudem, Andhra Pradesh	Mobile No: 9490107949 E-mail: grksastry@nitandhra.ac.in	Subject experts from outside the Parent University
6	Dr. T.Srinivasan Professor & HoD Department of Mechanical Engineering, RNS Institute of Technology ,Bangalore- 560098	Mobile No.: 9972899448 E-mail: tsv12@yahoo.com	Subject experts from outside the Parent University
7	Sri Jagan Mohan Rao Danda Sr. Manager (DLE) Engine Division, HAL- BC Bangalore-560036	Mobile No.: +91 8022326458 +91 9980452908 E-mail: jaganmohana@hai- india.com	Expert from Industry

8	Sri MNS Bhaskar Rao Asst. Manager Renault Nissan Technology & Business Centre India Pvt. Ltd. Chennai	Mobile No.: 9789565587 E-mail:bachi.78@gmail.com	Alumni
9	The entire faculty of the ME department		Internal Member
10	Mr M Narendra Krishna	Vice-Chairman	Special Invitee

All the members are requested to attend the BOS meeting whenever convened.

Meetings: The Board of Studies shall meet at least twice a year.

Term: The term of the nominated members shall be two years.

Functions:

The Board of Studies of a Department in the college shall:

- a) Prepare syllabi for various courses keeping in view the objectives of the college, interest of the stakeholders and national requirement for consideration and approval of the Academic Council;
- b) Suggest methodologies for innovative teaching and evaluation techniques;
- c) Suggest panel of names to the Academic Council for appointment of examiners; and
- d) Coordinate research, teaching, extension and other academic activities in the department/college.
- e) To prepare model question papers for the course concerned as and when there is a revision of syllabus.
- f) To recommend to the Academic Council in regard to prescribing text books, and reference books and the scheme of study and examinations in the course concerned.
- g) To consider and report on any matter referred to it by the Academic Council, Governing Body or the principal.
- h) To recommend to SITE the qualifications required to teach a particular course/subject/paper.
- i) To recommend to the Academic Council the starting of any new programmes in the Department concerned.
- j) To recommend to SITE the pass/class/grade regulations for the programmes offered.
- k) To frame the syllabi and model question papers for the entrance tests for admission into the programmes of study conducted by SITE.
- l) To prepare a panel of experts to be on the Selection Committees for selection of teachers, which will be submitted to the Governing Body for approval


Principal

To

The Individual members

The Chairman, Board of Studies, Department of ME

Mail to: AO

Hard copy & mail to: Chairman

Hard copy & mail to: Vice-Chairman

Mail to: Dept. Faculty Members